



Position: Director of Youth Ministries

Accountable to: Pastor of Discipleship

Salary Range: Up to \$40,000 (including pension and benefits)

Our mission is to make disciples of Jesus Christ for the transformation of the world so that no one misses the grace of God. The Director of Youth Ministries will strive to build young disciples for Christ by developing and implementing a comprehensive approach to this age-level ministry that considers the spiritual gifts of its members, supports them in their Christian journey and encourages them to share their discipleship with the world.

Spiritual:

- Professes Jesus Christ as Lord and Savior
- Commitment to God-honoring professionalism, personal spiritual growth, and healthy lifestyle consistent with the Social Principles of the United Methodist Church
- Considers this position a life ministry, not just a job
- Models standards and expectations of church leaders within our fellowship, including worship attendance, small group participation, lifestyle of generosity, and serving out of call and giftedness

Skills:

- Works creatively, thinks strategically, and moves ministries forward
- Practices team-based leadership
- Contributes to a staff and church “strengths-based” environment
- Exhibits strong relational skills with people of all ages and situations
- Maintains familiarity with current Christian education curriculum for students
- Possesses exceptional written and oral communication and organizational skills
- Is proficient in Microsoft Office and comfortable working in a networked computer environment

Education and Experience:

- A Bachelor’s Degree and/or equivalent education/training and experience preferred. A clear understanding of the United Methodist Church’s doctrine in all areas of faith and practice is preferred.

Responsible for:

- Planning, developing, and implementing all aspects of youth ministries in the areas of discipleship, mission, worship, relationship building, and outreach
- Implementing active ongoing communication about youth activities with youth, youth families, and the congregation by utilizing various means and media
- Integrating students into the total life of the church by mentoring youth in developing their leadership skills and working with other ministry leaders in the church to encourage the incorporation of youth into congregational activities and leadership
- Going outside of the walls of the church to meet students where they are - specifically going into the schools to support and connect with students



- Acting as a liaison with community and church organizations, people, and resources that relate to youth and youth ministries
- Preparing and submitting a yearly budget during the budget development process and managing the youth budget during the year
- Recruiting and training a team of volunteers and parents to help support the youth ministry
- Planning and leading weekly UMYF gatherings, ensuring that programs are balanced among fellowship, outreach, service/mission, relational, and spiritual aspects
- Attending Wednesday night Bistro and facilitating and opportunity for youth fellowship/study following Wednesday night Bistro
- Respecting and upholding healthy boundaries and confidentiality; ensuring that the Child Protection Policy guidelines are observed in all youth ministry settings
- Coordinating confirmation in partnership with the Pastors, volunteers, mentors, and parents
- Working in conjunction with the Learning Team and ACTS to recruit and mobilize youth volunteers for major church wide events, such as Vacation Bible School and KingdomFest
- Maintaining a youth database to track youth participation, contact information, reach out to new and/or absent youth, etc.
- Supporting and facilitating the work of the Youth Council in quarterly planning meetings and an annual process of evaluating the vision and goals
- Establishing and using feedback systems for regularly assessing youth program effectiveness
- Recruiting and training adult leaders to help in all areas of youth ministry (i.e. small group leaders, meals, transportation, etc.)

Additional Responsibilities:

- Attend and participate in weekly staff meetings.
- Participate through teamwork with church and staff teams in visioning, developing, and implementing supporting programs that help Great Bridge United Methodist Church reach its goals
- Strengthen personal professional development and connectedness through pursuit of continuing education or other appropriate opportunities

Committee and Ministry Team Responsibilities:

- Administrative Council (non-voting)
- ACTS (Administrative Council Team Support)
- Learning Team
- Youth Council (Member)
- Nominations and Leadership Development (ex-Officio Member)