

Vital Signs Data History

to be submitted w/ Annual Clergy Evaluation

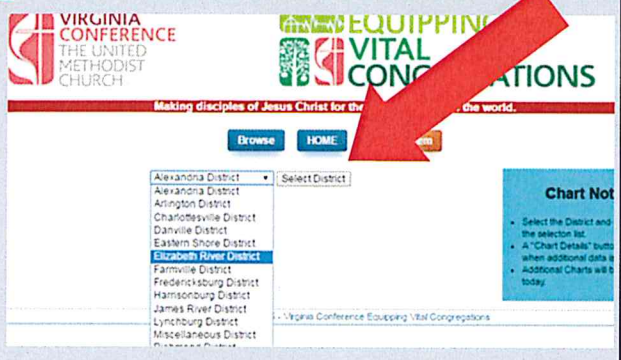
1. Once you've logged in, select ...



2. Next screen select ...



3. Select **DISTRICT** from drop-down box



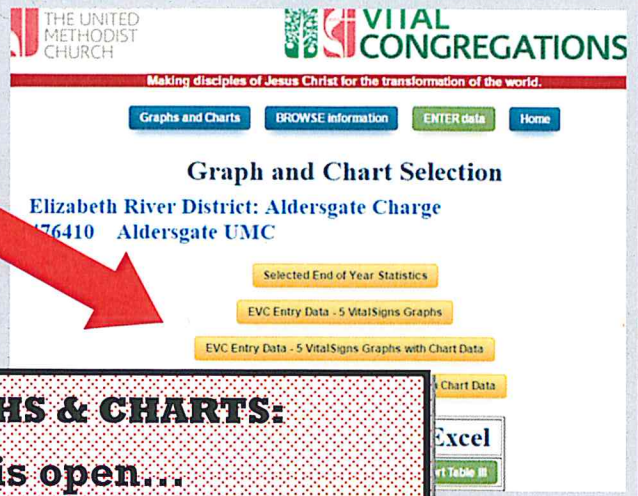
4. Next select your **CHURCH.**



5. The Data Entry Report to turn in with the Annual Clergy Evaluation is ...



the third yellow bar down.



TO PRINT the GRAPHS & CHARTS:
 Once that page is open...
Right-Click (anywhere on the page) & **PRINT**